

TEMPORARY SIDEWALK CAFÉ GRANT PROGRAM - 2020

City of Red Wing

APPLICATION/AGREEMENT

Date: _____ Grant Applicant Name: _____

Email Address: _____ Phone Number: _____

Address of Property: _____, Red Wing, MN 55066

Property Owner Name: _____

The Red Wing Port Authority is making 1:1 matching grants available to eateries, cafes, bars and restaurants within the city limits that have received temporary Sidewalk Café Licenses allowed by the City Council in order to comply with Minnesota Governor's orders for such businesses to operate during the COVID-19 Pandemic.

Up to \$2,500 is available as a matching grant for eligible expenses identified below. Staff will review applications for completeness and process them for final approval by the Port Authority Board. A recognition is made that time is of the essence, but there is no specific timeline that guarantees approval of an application by a certain date. This is viewed as a reimbursement program during a limited time period.

Step #1 Attach the approved Sidewalk Café License, including diagram for improvements needed to add/expand temporary outdoor seating on a public sidewalk or on private outdoor space.

Step #2 Attach one or more of the following items associated with the temporary outdoor seating:

- Invoices for equipment and material (e.g., tables, chairs, fencing, lighting, signage).
AMOUNT: \$ _____
- Invoices or contracts for contracted private labor and delivery.
AMOUNT: \$ _____
- Signed and detailed listing of business owner or employee hours worked that related directly to the installation of temporary outdoor seating (calculated at \$50.00 per hour). NOTE: Any grant dollars associated with this category will not exceed 50% of the total matching grant amount.
AMOUNT: \$ _____

COMBINED TOTAL AMOUNT: \$ _____ (50% OF THIS AMOUNT IS ELIGIBLE FOR A GRANT)

EXAMPLE:

Tables, chairs and fencing cost	= \$1,750 per invoice(s)
Contracted labor to install temporary patio	= \$500 per invoice or contract
Owner/employee labor to set up seating	= \$500 per documentation
TOTAL	= \$2,750
GRANT	= \$1,375

Step #3 Sign and date below. NOTE: A grant is not approved until this document is signed by the appropriate Red Wing Port Authority representative (call 651-385-3639).

Submit or deliver application to the Red Wing Port Authority at 419 Bush Street, Red Wing
Attn. Shari Chorney. Shari.chorney@ci.red-wing.mn.us 651-385-3639

GRANT APPLICANT

Signature

Date

By: _____

Its: _____

PORT AUTHORITY APPROVAL

Signature, Executive Director

Date of Board Decision

Grant Amount Approved: \$ _____